

Scrutiny Committee – 2<sup>nd</sup> November 2010

## 15. Scrutiny Work Programme

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
2 <sup>nd</sup> November 2010	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Rina Singh, Strategic Director (Place and Performance)  Cllr Tim Carroll Strategy and Policy
2 <sup>nd</sup> November 2010	S106 Agreements	✓			Scrutiny members requested a one-page report on this issue at the September meeting.	To deliver well managed cost effective services valued by our customers	David Norris, Development Control Manager  Cllr Tim Carroll Strategy and Policy
2 <sup>nd</sup> November 2010	Wind Turbine statistics	✓			At the Scrutiny Committee meeting on 11 May 2010, members requested statistical information relating to output figures etc on a six monthly basis.	Enhance the environment, address and adapt to climate change.	Vega Sturgess, Strategic Director (Operations & Customer Focus)  Cllr Tom Parsley Environment and Waste
30 <sup>th</sup> November 2010	Local Strategic Partnership (South Somerset Together) – Annual Review	✓			An annual report is submitted to the Scrutiny Committee outlining the key achievements of the LSP over the past 12 months and priorities for the coming 12 months.	Ensure safe, sustainable and cohesive communities	Saveria Moss – LSP Co-ordinator  Councillor Tim Carroll, Strategy and Policy

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30 <sup>th</sup> November 2010	Website Review	✓			At the Scrutiny Committee meeting on 3 <sup>rd</sup> March, members received a demonstration on the Councils new website and requested an update in six months time.	Deliver well-managed, cost effective services valued by our customers	Bruce Soord, Spatial Systems Manager
30 <sup>th</sup> November 2010	Open Spaces Strategy	✓			Scrutiny Committee will consider this report prior to District Executive.	Deliver well-managed, cost effective services valued by our customers	Steve Joel, Assistant Director (Health & Well-Being)  Cllr Sylvia Seal Leisure, Culture & Well-Being
4 <sup>th</sup> January 2011	Update on Sort It Plus	✓			An update report on the introduction of the Sort It Plus Scheme.	Deliver well-managed, cost effective services valued by our customers	Vega Sturgess, Strategic Director (Operations & Customer Focus)  Cllr Tom Parsley Environment and Waste
4 <sup>th</sup> January 2011	Update from the LSP on Sustainable Transport	✓			This topic of sustainable transport was selected as a priority to be reviewed by a Task and Finish review during June 2009, the LSP has undertaken considerable work in this area during the last year.	Enhance the environment, address and adapt to climate change	Saveria Moss – LSP Co-ordinator  Councillor Tim Carroll, Strategy and Policy

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4 <sup>th</sup> January 2011	Quarter 2 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager  Councillor Tim Carroll, Strategy and Policy
1 <sup>st</sup> February 2011	Annual Review of Savings achieved from working with East Devon District Council	✓			In December 2009 a report went to Full Council to seek agreement in principle to explore Working In partnership with East Devon, to help achieve the 2.3 million savings SSDC needed for 2011/12, (not all of the saving was projected to be realised through working in partnership) this was subsequently agreed in February 2010.	Deliver well-managed, cost effective services valued by our customers.	Mark Williams, Chief Executive  Councillor Tim Carroll, Strategy and Policy
1 <sup>st</sup> February 2011	Community Transport	✓			Issue identified by the Scrutiny Chairman relating to the provision of Community Transport.	Deliver well-managed, cost effective services valued by our customers.	Emily McGuinness, Scrutiny Manager

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5 <sup>th</sup> April 2011	Quarter 3 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager  Councillor Tim Carroll, Strategy and Policy
5 <sup>th</sup> April 2011	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Rina Singh, Strategic Director (Place and Performance)  Councillor Tim Carroll Strategy and Policy
TBC	Travel Plan	✓				Deliver well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer  Councillor Tim Carroll Strategy and Policy
TBC	Update report on preparation for review of IT Service Level Agreements for Town Councils	✓				Deliver well-managed, cost effective services valued by our customers.	Roger Brown, ICT Manager  Councillor David Recardo E Government Theme Advisor

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TBC	Report on the monitoring of the running and maintenance costs of the new air cooling equipment in the Brympton Way Data Centre	✓			At the District Executive meeting on 13 <sup>th</sup> May 2010 Scrutiny members requested that monitoring of the running and maintenance costs of the new equipment should be recorded.	Deliver well-managed, cost effective services valued by our customers.  Enhance the environment, address and adapt to climate change	Ian Johns, Property Management Team Leader  Councillor Tom Parsley, Environment and Property
TBC	Draft Redundancy Policy	✓			Scrutiny Committee will consider this report prior to consideration by District Executive.	To deliver well managed cost effective services valued by our customers	Mike Holiday, HR Manager  Cllr Tim Carroll Strategy and Policy
TBC	Civil Parking Enforcement Report	✓			Scrutiny Committee will consider this report prior to consideration by District Executive.	To deliver well managed cost effective services valued by our customers	Vega Sturgess, Strategic Director (Operations & Customer Focus)  Cllr Tom Parsley Environment & Property

**Task & Finish Work Programme**

<b>Commencement Date</b>	<b>Review Group</b>	<b>Chairman</b>
July	SSDC Partnerships	Martin Wale